



FERNDALE

City Clerk's Office
300 East Nine Mile Road
Ferndale, MI 48220
248.546.2384
www.ferndalemi.gov

NOTICE OF CLAIM

This *Notice of Claim* form must be completed in full, and filed with the governmental agency against which you wish to make a claim for property damage or physical injury resulting from a sewage disposal or storm water system event. Michigan law requires that you file this written notification within 45 days after the damage or physical injury was discovered, or in the exercise of reasonable diligence should have been discovered. If you fail to file your *Notice of Claim* timely, your claim will be denied.

NAME OF PERSON SUBMITTING CLAIM: _____

ADDRESS: _____

TELEPHONE: _____ EMAIL: _____

DATE OF LOSS: _____ DATE LOSS DISCOVERED: _____

ADDRESS OF DAMAGED PROPERTY: _____
(If different from above)

OWNER OF DAMAGED PROPERTY: _____
(If different from above)

DESCRIPTION OF SEWER BACKUP: _____

DESCRIPTION OF DAMAGE TO BUILDING AND/OR PERSONAL PROPERTY: _____

DESCRIPTION OF ANY PERSONAL INJURIES: _____

RETURN THIS FORM TO: City of Ferndale
Cherilynn Brown, City Clerk
300 E. Nine Mile
Ferndale MI 48220
Email: cbrown@ferndalemi.gov

City of Ferndale Use Only

Date Received: _____ Action Taken: _____

August 14, 2014